

Common Course Outline for: HCST 2096 Professional Practice Experience

A. Course Description

1. Number of credits: 4
2. Lecture hours per week: 4
3. Lab hours per week: *None*
4. Prerequisites: Consent of Program Coordinator or Department Chair
5. Co-requisites None
6. MnTC Goals None

Designed to guide students through the Professional Development process in order to gain the skills necessary to conduct workforce needs assessments, informational interview skills and questions, networking tips, and resume building tools which will be used to bridge the gap from graduation to the workforce. Students are not placed into internships or practicum experiences for this class.

B. Date last revised: March, 2014

C. Outline of Major Content Areas

Self-Assessment, values, goals, workforce trends and needs, workforce language and culture awareness, informational interviewing, resume building, networking, interview dress, social media, job development, and portfolio presentations.

D. Course Learning Outcomes

1. Upon successful completion of the course, the student will be able to:
2. Identify and synthesize values, needs, and goals in the professional development plan.
3. Research and align industry knowledge, transferable skills, and academic experience with industry standards.
4. Practice networking, informational interviewing, and process data gathered.
5. Develop and understand the need for a professional portfolio.
6. Articulate how HealthCare Informatics Technology courses provide useful skills in the health care environment.
7. Articulate an understanding of the issues surrounding health care and technology in the workplace.

E. Methods for Assessing Student Learning

Portfolio development, subjective and objective assessments, and course participation.

F. Special Information *None*

