

**NORMANDEALE COMMUNITY COLLEGE
COMMON COURSE OUTLINE**

- I. Effective Date of outline**
Fall Semester, 2016. To be reviewed by department annually.

- II. Catalog Description**
COMT 2096 Internship in Computer Technology
2 - 4 credits
Offered: Fall, Spring, and Summer
Prerequisites: consent of Program Coordinator; sophomore standing (at least 30 credits) completed
Course description: Enhancement of computer skills through combined efforts of the student, an employer providing a computer-related job function to the student and a coordinating faculty member.

- III. Recommended Entry Skills/Knowledge**
Reading level 3, English level 2, Math level 1

- IV. Major Content Areas (Topics)**
Topics for the internship are unique for each student. At least five goals to be accomplished over the course of the semester are defined by the student in concert with the employer and instructor. Progress towards satisfaction of these goals is monitored continuously by the employer and through periodic meetings with the instructor.

- V. Learning Outcomes**
Upon successful completion of the course, the student should be able to:
 - a. describe the definition of his/her specific goals for the internship
 - b. demonstrate successful conclusion of the goals established at the beginning of the semester
 - c. show an increased level of confidence in the workplace.
 - d. demonstrate the traits of a good employee, working without continuous supervision and completing assigned tasks within the required timeframe.
 - e. understand how the student's computer technology courses provide useful skills in computer-based employment.
 - f. explain how the internship tasks fit within the student's overall job function with the employer
 - g. show increased awareness of issues of employment, business and industry.
 - h. appreciate the knowledge and skills necessary for successful long-term employment and the internship position.

- VI. Methods Used for Evaluation of Student Learning**
Approval of defined goals, demonstration of progress towards satisfaction of goals through formal status reporting, evaluation of the employer, final project report prepared by the student.

- VII. Special Information**
None