

# AFA in Art Degree Application and Portfolio



**NORMANDALE**  
COMMUNITY COLLEGE

The Art Transfer Pathway AFA (Associate of Fine Arts in Art) is a pre-professional degree intended for students transferring to a four-year program or those with a strong interest in visual art. The AFA in Art is designed to encourage students to focus their coursework to achieve an associate degree that distinguishes their accomplishments in art. The Art Transfer Pathway AFA offers students a powerful option: the opportunity to complete an Associate of Fine Arts degree with course credits that directly transfer to designated Art bachelor's degree programs at Minnesota State universities.

## ADMISSION TO THE PROGRAM IS A TWO-STEP PROCESS.

1. **Application and Portfolio:** Complete and submit the AFA in Art application form below and a digital portfolio of artwork (4 pieces) to the AFA in Art Coordinator, Brian Mack. Use the *Preparation of a Portfolio* on page 2 for the specific requirements for submitting the digital portfolio of artwork. Completed application and artwork will be reviewed by Art Department faculty.
2. **Interview with AFA in Art Coordinator:** After the application is reviewed, the AFA coordinator will schedule an interview to discuss your application and review the degree requirements.

## Application to the Program

**Fall Semester deadline: first Friday in November. Spring Semester deadline: first Friday in March**

Date: \_\_\_\_\_  
Name: \_\_\_\_\_ TECH ID Number: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Normandale Email Address: \_\_\_\_\_ Personal Email Address: \_\_\_\_\_

Total number of college credits completed at Normandale: \_\_\_\_\_ Number that were art credits: \_\_\_\_\_

Total number of college credits completed at another college (if any): \_\_\_\_\_ Number that were art credits: \_\_\_\_\_

List below any College Level Art Classes Completed (You may apply prior to taking any college art courses.)


Area of Interest in Art: \_\_\_\_\_

What school do you plan to transfer to? \_\_\_\_\_

When do you plan to complete the AFA in Art? Semester: \_\_\_\_\_ Year: \_\_\_\_\_

**This degree requires a cumulative grade point average minimum of 3.0 on a 4.0 scale at graduation in art courses.**

Please complete and submit via email to the **AFA in Art Coordinator, Brian Mack.** [brian.mack@normandale.edu](mailto:brian.mack@normandale.edu)

## Portfolio Requirement

Submit a digital portfolio of artwork (4 pieces) to the Art Faculty AFA in Art Coordinator with your application. Work will be reviewed by Art Department Faculty.

### Required Types of Artwork

- The portfolio must consist of 4 artworks with a variety of media. 2 can be of the same medium.
- The portfolio should be works created within the last two years.
- Preference will be given to college level artwork; however, high school and personal works are acceptable.
- Submitted work must be original creations.
- Submitted work should fit within a fine arts context.
- This AFA application is not a competition; the goal is to see where you're at.

### Photographing your work for the portfolio:

Work should be placed against a neutral background, cropped as close to the image as possible, and be free of distortion or glare. Detail images may be included. Exposures should be bracketed allowing you to select the best exposure to include in the portfolio. Remember to take images as high-resolution TIFF files (300 ppi or higher) and keep these images as a master and submit edited files as JPEG.

### Sending separate images:

Images should be emailed to the AFA in Art Coordinator as JPEGs (the filename will end with .jpg) with longest side at 1920 ppi and not exceeding 5MB. Image files should be labeled with your name and the number 01 through 04, indicating your preferred viewing order (example: AnnOlson01.jpg). Do not include a caption, title of work or any other information in the filename, as it may disrupt the viewing order. Complete the image list below or create a word document with the required information.

No.	Date ( <i>year completed</i> )	Size (HxLxD) or duration ( <i>in minutes</i> )	Medium
01			
02			
03			
04			

### Sending images as a PowerPoint:

Email completed PowerPoint as a PDF to AFA in Art Coordinator. PowerPoint slides should have a solid background. Images should fill as much of the space as possible. Provide your name, the medium or media, dimensions of the actual image or object, and its date of creation (see chart above) on each PowerPoint slide.

Submit the individual images or PowerPoint as an email attachment to [brian.mack@normandale.edu](mailto:brian.mack@normandale.edu) with AFA in Art Application in the subject line.

**Contact the AFA in Art Coordinator if you have questions about how to document your work.**

