

## Associate of Applied Science (AAS) Degrees

Students seeking an Associate of Applied Science (AAS) degree from Normandale Community College must successfully complete the degree requirements determined by the specific program, which include 20 credits from at least three MnTC Goal areas.

### Other Graduation Requirements:

- Complete the specific degree requirements.
- Earn a cumulative grade point average (GPA) of 2.00 or higher for college-level coursework completed at Normandale.
- Earn a minimum of 20 college level credits at Normandale.

## Computers/Information Management (AAS)

The goal of this program is to provide students with knowledge of the technologies and the skills that facilitate the delivery and management of information. The courses can provide the basic computer skills helpful for study in any field, for the upgrading of computer skills used within the context of employment in any field and for personal use. Some four-year programs require competence in using the computer before admission is granted.

### Specialized Degree Requirements: (15-18 cr)

CAPL 1000	Computer Keyboarding** (3)
CAPL 1010	Information Technology (3)
CAPL 1100	Beginning Computer Appl (3)
CAPL 1200	Intermediate Computer Appl (3)
CAPL 1300	Advanced Computer Appl (3)
CAPL 1600	Computer Training Practicum (3)

\*\* Not required if speed is at least 30 wpm with accuracy; skill will be measured in CAPL 1600.

### General Education requirements: (20 cr)

COMM 1111	Interpersonal Communication (3)
-OR COMM 1101	Public Speaking
-OR COMM 1121	Sm Group Communication
ENG 1101	Freshman Composition (4)
ENG 1103	Business Writing (3)

MnTC Goal 5 (3)

MnTC Goal 6 (3)

Complete MnTC courses to reach a minimum of 20 credits.

### Other program requirements: (12-15 cr)

This program requires a focus in another area. To meet this requirement, take four additional courses numbered above 1000 from one of the following departments:

- Accounting/Accounting Technology
- Business (Except BUSN 1200 and BUSN 2424)
- Communication
- Computer Science (Except CSCI 1100)
- Computer Technology
- English Composition: (1102 and 1103 and two other ENGC or ENGL courses)
- Electives: Complete additional credits to reach 60 credits.

