STATE OF MINNESOTA
GENERAL LIABILITY INCIDENT REPORT
(To be completed by appropriate agency employees
for cases **not involving an automobile**)

Name of Agency: Normandale Community College			Name of contact Person: Erik Bentley - Director of Public Safety Phone Number: 952-358-8274
Date of Accident:	Time:	am/pm	Weather Conditions

Description of Incident (How, where, and why):

Extent of Damage to Property

Extent of Injury to Person(s)

Person(s) Injured (Names, addresses and telephone number's)

Witnesses (Names, addresses, and telephone numbers):

Submit Claim to: Claims Department Risk Management Division 320 Centennial Office Building 658 Cedar Street St. Paul, MN 55155-1401	Name, Address, Phone of person completing form:
Emergency Reporting – After hours and weekends: Allied Adjusters: (612) 766-3700 or (800) 709-9509	Additional Comments: