Ginew/Golden Eagles

Agency Description: The Ginew/Golden Eagle program is an after school prevention program serving at-risk Native American youth ages 5-18 in South Minneapolis. The goal of the program is to help American Indian youth develop and strengthen skills they need to make positive life choices and live healthy lifestyles. Ginew Golden Eagle is located in the Minneapolis American Indian Center at 1530 E Franklin Ave Minneapolis, MN 55404.

Position Description: Volunteers assist with the after school prevention program including helping with homework during the Indian Youth Study Time and helping kids get involved with sports during the recreation time. Volunteers also help prepare meals occasionally and assist with programming and are encouraged to share their talents and interests.

Schedule: The after school program is Mondays through Thursdays at the following times:
- Monday 4:30-7:00 pm (5-10 year olds)
- Tuesday 4:30-7:00 pm (5-10 year olds)
- Wednesday 4:30-8:00 pm (11+ year olds)
- Thursdays 4:30-8:00 pm (11+ year olds)

How to Apply: Contact Julie Green, Program Director, at jgreen@maicnet.org or by phone at (612) 879-1765 to apply. (E-mail is preferred).

America Reads and Counts

Agency Description: America Reads and Counts is a tutoring program in which Normandale students work within the Bloomington Public School District to help kindergarten through high school children improve their reading and math skills.

Position Description: Normandale students tutor Bloomington Public School children in grades K-12 in reading or math. Tutors spend 1.5 to 4 hours a week during a set time at a Bloomington school, tutoring the student in math or reading. Most tutors work one-on-one with students or will help a number of students in a classroom. Some
tutors assist in an after-school homework help program. Tutoring positions are generally between the hours of:

- **Mondays:** 7:45 am and 7:30 pm
- **Tuesdays:** 7:45 am and 7:30 pm
- **Wednesdays:** 7:45 am - 4:15 pm
- **Thursdays:** 7:45 am and 7:30 pm
- **Fridays:** 7:45 am - 3:00 pm

We do our best to work around your schedule when we place you as a tutor. You will need your own transportation to and from the school; several schools are on the bus line. You must also pass a background check (no cost to you).

Tutoring in this position comes with many rewards, offering each tutor a chance to make a difference in a child's life, gain valuable skills, and build their resume. While previous tutoring experience is helpful, it is not required to apply. New tutors attend a required training session. The program seeks applicants with the desire to help a child succeed and the energy and time it takes to make this commitment.

**How to Apply:**
Submit an online application by the **application deadline: Thursday, January 26th at 4:00 pm**

The application instructions and link are online at [www.normandale.edu/arac](http://www.normandale.edu/arac). Application process:

1. **Submit an online America Reads and Counts Normandale application.** The application link is at [www.normandale.edu/arac](http://www.normandale.edu/arac).
2. **Submit an online application to the Bloomington Public Schools.** The application link is at [www.normandale.edu/arac](http://www.normandale.edu/arac). You must complete **BOTH** the Normandale and Bloomington Public Schools application.
3. **Sign up for an interview.** Once you submit the online applications you will get an email with a link to sign up for a brief interview. The interviews are at Normandale with a Center for Experiential Education Coordinator.
4. **Respond to the background check email.** After you submit your application you will receive an email from administrator@rhis.com that you must respond to. If you don't see the email check your junk folder.

Contact the Center for Experiential Education with any questions: (952) 358-8119 or servicelearning@normandale.edu.

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**Bridging**

[www.bridging.org](http://www.bridging.org)

**AGENCY DESCRIPTION:** Through the effective reuse of donated items, Bridging improves lives by providing quality furniture and household goods to those transitioning out of homelessness and poverty. Bridging serves over 80 households each week who are given a sense of dignity and stability as they rebuild their lives. We rely on volunteers to do just about everything at Bridging. Without your help, we simply could not help over 4,000 Twin Cities families in need every year. Listen to our story, meet the clients who benefit from our program and see the place in action. Website: [www.bridging.org](http://www.bridging.org)

**Position Description:**
Select from a variety of departments and offer up your talents and skills: Warehouse assistant, office support, shopping assistant, and product sorting.

**OUR GREATEST NEED: Warehouse Assistance**
- Move donated furniture, bags and boxes throughout the warehouse.
- Restock shelves for client shopping.
- Accept community donations at the dock door.
- Load and unload vehicles. Lifting required; carts and dollies available.

**Scheduling:** Set a regular weekly schedule OR rotate from week to week/flexible scheduling. Current openings and schedules will be covered in your orientation tour.

- **Monday - Thursday:** 8:00 - 11:30am, 9:30 - 1:00pm, 12:00 - 3:00pm, 3:00 - 6:00pm OR 12:00 - 6:00pm (Some 6-hour shifts will be available during the semester).
- **Friday:** 9:00 - 12:00pm OR 12:00 - 3:00pm
- **Saturday:** 9:00 - 12:00pm OR 12:00 - 3:00pm (fill fast!)

**NEXT STEPS:**
- Our ~30 minute new volunteer tour will give you a better idea of how individual volunteers make a positive impact in the lives of others. We’ll also explain the next steps to take if you’re interested in volunteering at Bridging (*in particular scheduling*) Tours are offered weekly throughout the year. Opportunities available in Bloomington and Roseville.
- A **minimum of 20 service hours** is required per volunteer/semester. All shifts are booked in advance. No drop-in volunteering.

**How to Apply**
1. Choose a Bridging Location (map & directions at [www.bridging.org](http://www.bridging.org))
   - Bloomington: Please contact Sara King at 952.460.3750 or sara.king@bridging.org
   - Roseville: Please contact Wendy Erickson at 651.319.9295 or wendy.erickson@bridging.org
2. Contact your selected location to RSVP for a new volunteer tour.
3. All volunteers must complete a volunteer profile (available at [www.bridging.org](http://www.bridging.org))

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**Normandale Campus Cupboard**


**Agency Description:** The Campus Cupboard is a food pantry for Normandale Students who come to school hungry and don’t have the financial means to eat every day. Campus Cupboard Mission: The Campus Cupboard, in cooperation with our community partner, Good in the ‘Hood, strives to meet the school day nutritional needs of Normandale Community College students experiencing financial challenges and food insecurity.

**Position Description:** Students in specific service-learning classes can apply to volunteer in the Campus Cupboard. The volunteer position will check students in, help students get food, keep the Cupboard clean and organized, and assist with marketing and resource development.

The Campus Cupboard is open for service-learners to assist Monday-Thursday 8:00 am-6 pm and Fridays 8:00 am-2 pm. Service-learners can complete their hours when the Cupboard is open. The Campus Cupboard is located in the Activities Building A 2503.
Students completing their service in the Cupboard are required to attend a required two-hour training. Students must be in good behavioral standing with the college to serve in the Campus Cupboard.

**How to Apply:**
1. You will fill out Normandale’s online Service-Learning Registration form to apply. Go to www.normandale.edu/cee. Click on “Register for Service-Learning” twice. Fill out and submit the Online Service-Learning Registration Form; select the Campus Cupboard as your Community Partner. **Deadline: Tuesday, January 24th by 4 pm** There is no additional volunteer application to complete.
2. If more than 20 students apply there will be a lottery for available spots. You will be sent an email on or by Jan. 25th letting you know if you have or have not been selected to serve in the Campus Cupboard. If you are accepted, your email with include information on signing up for a training time.
3. Please contact Paige Wheeler at paige.wheeler@normandale.edu or (952) 358-9074 with questions.

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**Metro South Adult Basic Education**

**Agency Description:** Metro South Adult Basic Education provides basic educational opportunities to adults in Bloomington, Eden Prairie, Edina, and Richfield. Classes are offered in the areas of GED test preparation, high school diploma programs, English as a Second Language (ESL), and basic skills such as reading, writing, and mathematics.

**Position Description:**
In general, we seek volunteers who assist instructors and students in ESL and adult basic education classes. We have a variety of volunteering locations and options. All classes are led by licensed ESL teachers and all students are adults learning English at various levels. Volunteers generally serve for 1.25-2 hours per week for the duration of the semester.

1) **Normandale Adult Basic Education Tutor:** Metro South Adult Basic Education offers free College Prep classes in Reading, Writing, and Math held at Normandale Community College in the Tutoring Center. Tuesdays or Thursdays between 4:00-9:00 pm students can assist the teacher and adult ESL students with pre-college reading and writing skills needed to pass the Normandale placement tests.
2) **Metro South Main Campus Tutor:** Tuesdays or Thursdays from 11:15 am-12:30 pm volunteers assist teachers and adult ESL students with 4th grade and higher reading skills in our STAR reading program. Location: 2575 W. 88th St., Bloomington, MN 55431.
3) **Hennepin Technical College Tutor:** Mondays through Fridays 12:30-2:00 pm volunteers assist teachers and adult ESL students with reading skills. Location: Hennepin Technical College, 13100 College View Drive, Eden Prairie, MN 55347.
4) **Additional Opportunities:** We have additional morning, afternoon, and evening weekday opportunities.

**How to Apply:** Call or email Mary Jo Bayliss, Volunteer Coordinator, at 952-681-6114, mbayliss@bloomington.k12.mn.us

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**WISE**

**Agency Description:** Women’s Initiative for Self-Empowerment (WISE) is a multicultural 501(c) 3 nonprofit organization serving immigrant/refugee women and girls from all countries, cultures, and socio-economic backgrounds. WISE started in 1995 to provide opportunities for women and girls in the immigrant
communities to achieve their full potential and to increase their skills towards economic success. WISE utilizes volunteers in many of its programs & benefits greatly from the involvement of college students.

**Position Description:** GGAL is a college preparation, career exploration, and leadership development program for immigrant/refugee girls in grades 6-12. The focus behind the GGAL Mentorship Program is to connect women in educational or professional settings with GGAL participants. This connection is designed to allow the mentors to share their life/school experiences with the girls to encourage, inspire, and empower them to achieve their educational goals. The program is structured around:

- **Educational Workshops:** Provide information on planning, financing, preparing for college and career exploration.
- **Group Activities/Discussions:** Provide resources on organization, time management, self-esteem, public speaking, and other issues that the girls need and want to discuss.
- **Support Services:** Provide individual assistance in areas of academics, scholarship searches, job/internship research, and personal issues.

**Responsibilities:**
- Participate in weekly workshops (3-4 workshops per month)
- Time Commitment: One academic school year, although one semester may be accepted based on individual circumstances
- Facilitate small group activities and work one-on-one with girls during workshops
- Attend Mentors Training Session to maximize your impact as a mentor
- Immigrants and women of color encouraged to apply
- Volunteers are encouraged to come in 30 minutes earlier or stay behind for 30 minutes to help participants with their homework, scholarship applications, and college applications

**Hours and Locations:**
- GGAL is held at three different sites each week
  - 2 after school sites: Washington Tech Magnet School & LEAP High School
  - 1 school day site: Fairview Alternative High School (likely will be around noon)
- Please contact Robyn Gerrells for more scheduling information – complete scheduling details can be found at [www.womenofwise.org/programs/ggal/](http://www.womenofwise.org/programs/ggal/)

**How to Apply:**
- Email Robyn Gerrells at robyn@womenofwise.org to schedule an informational interview – the volunteer application will be completed during the informational interview
- Questions: Call (651) 646-3268, ask to speak with Robyn

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**Martin Luther Campus**

**Agency Description:** The Martin Luther Campus has been providing service to seniors for over 50 years, offering a continuum of services to help older adults live more independent, healthful, secure and meaningful lives. The campus is located in a serene neighborhood on the Minnesota River Bluffs just minutes from the Mall of America and airport.

The campus provides assisted living, adult day services, long-term skilled nursing care and memory care for residents and participants who may need daily structure, assistance and ongoing medical care. Our short-term rehabilitation area offers therapies that enable individuals to regain strength to return to their previous living settings. Our care areas encourage residents to live life to the fullest by taking part in art, music, dance and clay classes as well as other activities and spiritual care.
Position Description: As a volunteer you will have opportunities to assist with many programs and interact meaningfully with these vital seniors.

How to Apply:
Complete the application on our website www.martinluthercampus.com under “Volunteer.” Volunteer applications can be printed and faxed to Sally Peterson at (952) 888-5465 or filled out digitally and emailed to speter31@fairview.org. Please feel free to contact the Volunteer Director, Sally Peterson at (952) 948-5173 or at speter31@fairview.org with questions.
Orientation dates are Thursday, Feb. 2nd at 3:00p and Friday, Feb. 3rd at 10:00am in the conference room at Martin Luther Care Center, 1401 East 100th Street, Bloomington, MN. 55425 ph. (952) 888-7751. If either of these times do not work for your schedule, contact the Volunteer Director, Sally Peterson to arrange another time.

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Partnership Academy

Agency Description:
Partnership Academy is a K-5 Charter School in Richfield. They serve a diverse student group and the school has a large population of Latino students for whom Spanish is their first language. Our mission is to create learning experiences and partnerships that empower students to achieve their greatest potential in order to be positive contributors to their community
Location: 305 E. 77th St. Richfield 55423

Position Description:
After School Program Tutors/Mentors:
Partnership Academy seeks volunteers of diverse backgrounds and experiences to help make reading, writing, and learning fun. Volunteers serve as after-school program tutors/mentors in our AMIGOS program. Volunteer times are Tuesdays and Thursdays 3:45 – 5:30 pm. Most volunteers serve 1 or 2 days per week; the minimum commitment is serving one night per week for a minimum of 1 semester.

After School Program Tutors/Mentors:
• Support youth as they engage in fun literacy-building activities and/or help as math tutors.
• Help youth meet individual literacy or math goals in a 1:1 or small group setting
• Provide hands-on attention that empowers youth to develop greater self-confidence and stronger literacy and math skills.
• Demonstrate a commitment to youth through consistent attendance and encouragement
• Work with staff to maintain a safe and supportive learning environment.

How to Apply:
Please send an email to Extended Program Coordinator at jceballos@paschool.org.
If you have any questions, please email Partnership Academy's Extended Program Coordinator, Jonathan Ceballos at jceballos@paschool.org or call (612) 866.3630.
Service-Learning Steps
www.normandale.edu/cee

**Choose a Community Partner:** Visit [www.normandale.edu/cee](http://www.normandale.edu/cee) for information about our service-learning partners under “Key Partners.” If your desired volunteer site is not on your professor’s list, it MUST BE APPROVED by your professor.

**Apply with the Community Partner:** Follow the “How to Apply” steps in the partner description. Inform the partner that you are a Normandale service-learning student and the number of hours you need to complete. Fill out the partner’s application (if required). Set up a training time (if required) and schedule your service hours. Make sure your schedule works with the partner’s needs and that you’re able to complete the required hours before the deadline.

**Online Service-Learning Registration:**
*Once you have completed Step 2, complete the service-learning registration.*
1. Visit [www.normandale.edu/cee](http://www.normandale.edu/cee)
2. Scroll down, and click on “SERVICE-LEARNING REGISTRATION”
3. Under “Step 3”, again, click on “SERVICE-LEARNING REGISTRATION”.
4. Fill out form provided. Information you will need: email address; Student ID number; term; professor name; the community partner(s) you will be serving with; and class with section number: __________________
5. **IF YOU ARE UNDER 18 – PRINT OUT the waiver form, THEN click “Submit”**. Get a parent/guardian signature on the printed waiver form and return the waiver to C1066.

**Deadline to Register Online:** __________________

**Complete and submit your service hours:** Complete the number of hours required by your professor and by the partner. The Community Partner must EMAIL a confirmation of your completed service hours to the Center for Experiential Education: [servicelearning@normandale.edu](mailto:servicelearning@normandale.edu) (must be sent from an organization email address and include your total hours) OR you can turn in paper documentation of your hours to C1066 (must be on letterhead, signed by your site supervisor, and detail the total hours with your service date(s)).

**Deadline to Turn in Hours:**

Questions? Contact the Center for Experiential Education Office: C1066
[servicelearning@normandale.edu](mailto:servicelearning@normandale.edu) (952) 358-8119